

# MATOF 2015 Participation Application Form

www.matof.co.kr

PLEASE COMPLETE AND RETURN TO matof@matof.co.kr  
Application Submission Deadline : Sep. 11, 2015

## MATOF 2015 Secretariat

Tel : +82-55-212-1012 / Fax : +82-55-212-1200

641-966, Changwon Exhibition Convention Center, 362, Wonidaero, Uichang-gu, Changwon, Gyeongnam, Korea

### 1. APPLICANT

Company Name			
Address			
Legal Representative			
Contact Person		Title	
Phone		Fax	
Website		E-mail	

### 2. Key Exhibition Items(Please describe main items only)

Item Name	Quantity	Country of Origin	Item Category(*)	Bonded / Not Bonded	(*)Item Category Reference Index			
					A	B	C	D
					Cutting Machine	Forming Machine		
					Control/Measuring Instrument	Tools		
					Related device/Parts	Others		

### 3. BOOTH OPTIONS & PRICE

Space Only	W( )m x D( )m=( )m <sup>2</sup>	Total ( ) Booth(s)	US \$1,200
Shell Scheme	W( )m x D( )m=( )m <sup>2</sup>	Total ( ) Booth(s)	US \$1,500

\*Basic Unit: 1Booth(3m x 3m=9m<sup>2</sup>) \*Space Only : Exhibition space only \*Shell Scheme : Basic assembled booth with exhibition space

TOTAL PRICE	US \$
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- Payment of the total fee should be made within 5 business days of the submission of the application form.
- The contract will not be confirmed and the exhibit space will not be served until this payment is made.
- A confirmed banker's check in US dollars should be sent to us by e-mail with the original application form.
  - Beneficiary: CECO(Changwon Exhibition Convention Center)
  - Account No.: 684-07-0005989(Swift Code : KYNAKR22)
  - Bank: KYUNG NAM BANK / Branch Name : CHANGWON CONVENTION CENTER BRANCH
  - Address: 362 WONI-DAERO, UICHANG-GU, CHANGWON-SI, 641-966, KOR

### 4. CANCELLATION POLICY

In case of cancellation, the already paid money by the exhibitor shall not be refunded.

Date : \_\_\_\_\_ Name : \_\_\_\_\_ Title : \_\_\_\_\_

AUTHORIZED SIGNATURE : \_\_\_\_\_

\* Please make sure that you have signed your contract in the space provided above.

# Terms and Conditions for Exhibiting

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- Article 1. Terminology** "Exhibitor" refers to a company, association, or organization that submits an application and pays the contract deposit for participation in MATOF 2015. "Exhibition" refers to the Korea Int'l Machine Tools & Parts Fair 2015. "Organizer" refers to the Changwon Exhibition Convention Center and the Secretariat of Korea Int'l Machine Tools & Parts Fair 2015.
- Article 2. Allotment of Exhibition Space** The Organizer shall determine the location of each participating company in the exhibition hall in consideration of the order in which contract deposit payments are received, the scale of participation, prior year history, and other such reasonable criteria.
- Article 3. Contract, Application and Participation Fee Payment Procedure** Application and contracts shall be submitted to the organizer by September 11, 2015. Payment of the total fee should be paid within 5 business days of the submission of the application form. The contract will not be confirmed and the exhibit space will not be allocated until payment is made to Changwon Exhibition Convention Center. [Bank : Kyung Nam Bank, Account No. : 684-07-0005989(Swift Code : KYNAKR22), Account Holder : CECO (Changwon Exhibition Convention Center)]
- Article 4. Installation and Decommissioning** Installation and decommissioning must be completed by the deadlines set by the Organizer, and the Exhibitor shall compensate the Organizer for damages due to delay and/or destruction of property.
- Article 5. Insurance, Security and Safety** The Exhibitor may insure all facilities and exhibition items during installation and decommissioning as well as during the exhibition period. Items to be insured shall be those vulnerable to theft, damage, and loss. While the Organizer shall provide security in the exhibition hall to maintain safety and protect the property of exhibitors and spectators, the Exhibitor shall be solely responsible for theft, damage, or loss of its own exhibition items.
- Article 6. Restrictions on Exhibition Items** The Exhibitor shall exhibit items specified in the application and contract form. The Organizer may restrict the exhibition of items that conflict with the nature of the Exhibition, and without prior approval of the Organizer, sales of items in the exhibition hall shall be strictly prohibited.
- Article 7. Nullification of Participation** Should the Exhibitor fail to comply with contractual obligations, for example, by refusing to use the entire or part of the booth it requested or by failing to pay the participation fee by the deadline, the Organizer may disqualify the Exhibitor from participation without returning participation fees paid.
- Article 8. Penalty for Cancellation of Participation or Downsizing** If the Exhibitor cancels or decides to scale down its participation after submitting the application and contract, the Exhibitor shall pay the following penalties to the Organizer within 15 days after cancellation or downsizing notification. Participation fees already paid shall be deducted for the following penalties. After deduction, shortfalls shall additionally be paid by the Exhibitor, and surpluses shall be returned to the Exhibitor.

~ June 19, 2015	Penalty : 50% of participation fee(booth expense) or of downsizing
June 20 ~ Sep.11, 2015	Penalty : 80% of participation fee(booth expense) or of downsizing
Sep.12, 2015 ~	Penalty : 100% of participation fee(booth expense) or of downsizing

- Article 9. Change of Exhibition** In case the Organizer changes the opening date and/or venue, downsizes the Exhibition, and/or cancels the Exhibition for reasons of force majeure such as a national crisis or natural disaster, the Exhibitor cannot demand compensation with regard to the application for participation.
- Article 10. Supplementary Rules** The Organizer may, when necessary, enact supplementary rules unspecified in the participation rules, and the Exhibitor must comply with them. The Exhibitor must abide by the general rules and regulations of the Changwon Exhibition Convention Center.
- Article 11. Dispute Settlement** Disputes arising between the Exhibitor and the Organizer and disputes over the obligations and rights of both parties shall be settled by arbitration under the rules of the Korean Commercial Arbitration Board and the law of the Republic of Korea. Any rulings by the Korean Commercial Arbitration Board shall be ultimate and binding for both parties.